



Investment Analyst

Position Summary

The Investment Analyst will support the Investment Team by acting as an efficient team player with the ability to quickly assess the needs of, develop a work plan for, and excel at all tasks given regardless of previous knowledge. The candidate must have a working knowledge of financial fundamentals and financial modeling. Real estate experience is a plus, but not required. The overall purpose of this role is to support Commerce RI's goal of drawing business to the area and getting Rhode Islanders back to work.

Statement of Duties

Responsibilities

- Support asset management and performance metrics related tasks
- Support the evaluation process of applications for state business and real estate incentive investments, including financial modeling and memos for investment approval
- Support the negotiation and closing process for all transactions/contracts

Key Competencies

1. **Intelligence:** The ability to acquire understanding and absorb information rapidly. A quick study.
2. **Resourcefulness:** Passionately finds ways over, around, or through barriers to success. Achieves results despite lack of resources. Goes beyond the call of duty. Shows bias for action. A results-oriented "doer."
3. **Written Communications:** Writes clear, precise, well-organized documents using appropriate vocabulary, grammar, and word usage.
4. **Goal Setting:** Sets fair stretch goals for self and others. Encourages individual initiative.
5. **Ambition:** Desires to grow in responsibility and authority.

Qualifications

- A Bachelor's degree is required. An academic concentration in Finance, Accounting, Economics, Business, Strategic Management, or related field is preferred.
- Relevant professional experience in economic development, financial analysis, private equity, real estate, investment banking, and/or consulting.

- Highly proficient in MS Office, especially building flexible Excel models.
- Excellent quantitative and qualitative analytical skills.
- Exceptional verbal and written skills.
- Interest in economic development and motivated by Commerce RI's mission.

To be considered, candidates must submit a cover letter along with a professional resume and salary requirements via email:

Rhode Island Commerce Corporation
job.opportunities@commerceri.com

The RI Commerce Corporation is an Equal Opportunity Employer