

January 7, 2019  
Rhode Island Commerce Corporation

ADDENDUM NO. 001  
Questions & Answers

**Request for Proposals -- Tourism Public Relations Agency - RFP 2239**

Please note: Questions were received from inquiring parties and are copied verbatim below.

**Question #1:**

Whether companies from Outside USA can apply for this? (like, from India or Canada)

**Answer #1:** Yes. The RFP does not preclude international entities from submitting.

**Question #2:**

Whether we need to come over there for meetings?

**Answer #2:** Yes. Successful candidates will be required to attend in-person meetings at the Corporation.

**Question #3:**

Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

**Answer #3:** Yes.

**Question #4:**

Can we submit the proposals via email?

**Answer #4:** No. As stated in the RFP, all proposals must be submitted as printed hard copies with one electronic (PDF) version included.

**Question #5:** Could you clarify Rhode Island Commerce Corporation's budget for the duration of the contract (terminating June 30, 2020)?

**Answer #5:** Information regarding previous budgets is not relevant to this RFP.

**Question #6:** Can a PDF version of the proposal be emailed by January 28, 2019 by 2pm? We understand this would be in addition to the proposal being mailed in a sealed envelope on a thumb drive and 8 printed copies to the given address.

**Answer #6:** Yes.

**Question #7:** Within the Participation Plan Form, can you please clarify the Solicitation No and whether the Project Name is our agency's proposal's title?

**Answer #7:** Project name is Tourism Public Relations Agency and Solicitation number is 2239.

**Question #8:** Within the Cover Form, can you please confirm your RFP /RFQ number?

**Answer #8:** The Tourism Public Relations Agency is RFP# 2239.

**Question #9:** Within the Cover Form, can you please confirm whether the RFP title should state: "Tourism Public Relations Agency."

**Answer #9:** Yes.

**Question #10:** As our agency is WBE, is a certification to that effect required? The form provided in the RFP appears focused on designating subcontractors that are MBE/WBE/Disability BE versus the confirming that our business meets that designation so we would appreciate the clarity

**Answer #10:** Yes.

**Question #11:** In which format, template or form can we outline our proposed ISBE Participation Rate?

**Answer #11:** Refer to Appendix A within the RFP for that information.

\*\*\*END OF ADDENDUM\*\*\*