



## **Internship Opportunity**

The Rhode Island Commerce Corporation is seeking candidates for an internship opportunity to work with the staff in the Executive Office of Commerce (EOC) for the Fall term of 2018 (with possible opportunity for continuation after the semester).

### Office Mission Statement:

The Executive Office of Commerce is authorized and established as the State's lead agency for economic development throughout Rhode Island for the following purposes:

- To promote and encourage the preservation, expansion, and sound development of new and existing industry, business, commerce, agriculture, tourism, and recreational facilities in the State.
- To create opportunities for economic stability and employment through a business climate that fosters opportunity for all Rhode Islanders.

### Internship Description:

The internship will involve assisting the EOC staff in day-to-day operations and projects, including, but not limited to, researching policy tools, studying precedents and programs in other jurisdictions, and drafting letters and memos.

### Area of Internship Concentration:

Public policy, communications, business, real estate, urban planning, economics, finance, international trade

### Skills and Requirements:

- Currently enrolled college student or recent graduate.
- Strong written and communication skills. Resourcefulness and ability to work independently.
- Must be able to commit to a minimum of 20 hours per week.
- Applicants may be asked to provide 1-2 references.

To apply, please send (preferably via email) a resume and cover letter to:

Ian Chin  
317 Iron Horse Way Suite 203  
Providence, RI 02908  
[ian.chin@commerce.ri.gov](mailto:ian.chin@commerce.ri.gov)