



Please submit four (4) complete hard copies and a complete electronic copy to the Rhode Island Commerce Corporation by one of the following rolling deadlines: April 12, June 12, or August 10, 2018.

Applications may be submitted in person or by USPS registered mail to the following address:

**Rhode Island Commerce Corporation
Attn: Investments Team
315 Iron Horse Way, Suite 101
Providence, RI 02908**

Questions on the application process may be submitted to Investments@commerceri.com.

- **Read and review the Rules and Regulations for the Rhode Island Main Street Rhode Island Streetscape Improvement Fund Program before completing this application. All eligibility requirements, including the Application Certification Form, must be met for an application to be considered.** The regulations are available online at http://commerceri.com/wp-content/uploads/2015/10/Main-Street-Streetscape-Improvement-Fund_Rules.pdf
- **Please ensure you use the most up-to-date version of the application.** The most up-to-date version is located here: <http://commerceri.com/finance-business/taxes-incentives/main-street-rhode-island/>. The version you are using was updated on January 18, 2018.
- This application consists of five sections: (1) applicant information, (2) project information, (3) project finances, (4) project timeline, and (5) a certification. If additional space is needed, please label any additional attachments as instructed in the application. To be considered for a grant, all application items must be submitted in a single submission, organized as indicated. For the electronic copy of the application, please submit a single PDF document that includes the application and all attachments. Failure to provide required information could result in a delay in the review of or rejection of an application.
- The Commerce Corporation reserves the right to require the submission of additional information in connection with any application or to require the revision of an application.
- Applicants approved for funding will be required to enter into an incentive agreement with the Corporation to receive the grant. The Corporation may request additional information in the course of negotiating that agreement.
- All applicants are advised that any and all records (documents, correspondence, memoranda, etc.), received or maintained by the Commerce Corporation may be a matter of public record and subject to release upon a request from a member of the public under the Rhode Island Access to Public Records Act ("APRA"), R.I. Gen. Laws Section 38-2-1 et seq. In response to a request, the Commerce Corporation has the right, in its sole discretion, to redact or withhold information which is exempt from disclosure under APRA, including trade secrets and commercial or financial information which is of a privileged or confidential nature. **The Corporation recommends that any portion of the application or any attachment to the application that contains such information be clearly labeled with the legend "Confidential Information."**
- **To be considered for fiscal year 2018, applications must be received by one of the rolling deadlines listed above.**

2018 Main Street Rhode Island Streetscape Improvement Fund Application

Section 1: Applicant Information

1. Applicant Name _____

Mailing Address _____

City _____ State _____ Zip _____ - _____

Business Phone _____

Website _____

2. Primary Contact for Application

Full Name _____

Job Title _____

Mailing Address _____

City _____ State _____ Zip _____ - _____

Phone _____

Email _____

3a. Applicant Type

- Municipality
- Political Subdivision of a Municipality
- Economic Development Organization

3b. Letters of Support.

- Letters of support included as attachment 1-1

3c. Describe the economic development organization.

- Economic Development Organization Description included as attachment 1-2
- Not Applicable

Section 2: Project Information

1. Project Name

2. Project's City/Town

3. Description of Project Location and Area.

4. Site Maps.

Site Map included as attachment 2-1

5. Detailed Project Description.

6. Renderings and Plans.

Renderings and plans included as attachment 2-2

7. Project Impact & Public Benefits.

Project Impact & Public Benefits included as attachment 2-3

8. Project Maintenance.

Project Maintenance Description included as attachment 2-4

Section 3: Project Finances

1. Total Project Cost \$ _____

2. Requested Award Amount \$ _____

3. Committed Match Amount \$ _____

4. Committed Match Includes.

Cash or Cash Equivalents

Real Estate

5. Evidence of Committed Match.

Evidence of committed match included as attachment 3-1

6. Committed Match Appraisal.

Committed match real estate appraisal included as attachment 3-2

Not Required (no real estate included in committed match)

7. Project Budget.

Project Budget included as attachment 3-3

8. Project Financing.

Project Financing Description included as attachment 3-4

9. Other Incentives.

Other Incentives Description included as attachment 3-5

Section 4: Project Timeline

1. Anticipated Construction Start Date

2. Anticipated Construction Completion Date

3. Anticipated Date Project will be Open and Operational

4. Project Schedule.

Project Schedule included as attachment 4-1

5. Permitting and Approval.

Permit/ Approval	Agency	Fees Paid / Anticipated	Status	Approval Date (actual/expected)
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Section 5: Application Certification Form

The undersigned is an authorized representative of the applicant listed below with the authority to bind the applicant for the proposed Main Street Rhode Island Streetscape Improvement award.

I certify that I have reviewed the information contained in this application and confirm that the statements made in this application in its entirety including all attachments, appendices, etc. are true, accurate and complete to the best of my knowledge.

Applicant Name: _____

Project Name: _____

Name of Certifying Officer: _____

Title: _____

Signature of Certifying Officer: _____

Date Signed: _____